

Renton Airport Advisory Committee

Minutes

January 31, 2012

Meeting called to order at 5:35 pm by RAAC Chair Ulf Goranson.

1. Introductions: Round of introductions including guest Steve Rybolt, City of SeaTac; and the Barnard Dunkelberg & Co. team of Brad Rolf, Mary Vigilante, Kevin Wilhelm and Ryk Dunkelberg
2. Prior meeting minutes – correct the spelling of Marleen’s name. After some discussion of the meaning of Diane’s comment under 5 i. relating to the use of the word “neighborhoods” in the Sustainability slides, and with the correction of Marleen’s name, the meeting minutes were approved unanimously.
3. Current Airport Issues:
 - a. Snow Removal – were able to accomodate Boeing jet take-offs during the snow/ice storm; spent about \$10,000 per day with a 24-hour crew operating for four days; Scarsella assisted in the snow removal using their grader and brooms. Have successfully improved snow/ice removal procedures over past years by scheduling 24-hour snow removal crews and adjusting the application of de-icer.
4. Sustainability Study presented by Brad Rolf and the Barnard Dunkelberg team
 - a. Summary of efforts to-date:
 - i. Breaking down the study into Categories, Goals and Initiatives
 - ii. Categories consist of 7 areas
 - iii. List of goals which are objectives that the Airport hopes to meet or improve upon
 - iv. Initiatives are steps to achieve the goals
 - b. Current – creating initiatives that are very specific steps to achieve the goals and may have both positive and negative impacts
 - i. Initiatives will be prioritized to determine what is feasible
 - ii. Initiatives will include the matrix showing the baseline data

Question: Diane -- Definition of Operating and CIP projects: Majority of initiatives will fall under the Airport Capital Improvement Program.

- c. Started with emails received prior to the meeting suggesting initiatives.
- d. Once all Initiatives are categorized, Barnard Dunkelberg will look them over to see that they are balanced and that the Airport has the ability to implement them.

Question: Chuck -- Is there a safety mechanism included that ensures that safety won't be sacrificed in order to achieve the goals? Answer was that yes, safety won't be compromised in order to implement initiatives.

- e. Activity to get all Initiative ideas from the membership: Each member was given color-coded stickers to place under the Initiatives that they felt most important.
- f. Next Step – the Barnard Dunkelberg team will spend some time looking over the results of the sticker activity, weigh each initiative to see how the members' priority relates to the impact. Determine methods to measure the results once implemented. Determine what Initiatives the Airport can achieve and what the steps are to make that happen. Set up a realistic timeframe for achieving every goal.

Discussion broke out about using the list of Initiatives to obtain grant funding from agencies, and to also have Barnard Dunkelberg include, in the finished product, what grant funding is available for each of the eligible Initiatives.

Brad reminded the group that this is a pilot program, and it is establishing the process for other airports to use.

Question: Chuck -- What is the lifespan of the study? Mary answered that there really is no end to the study/plan. Janelle continued – the study/plan is a living document and should continually be changing to ensure that goals are being met or progress is made toward achieving goals. Wes – may be better to start with the easiest and most obtainable goals. Ulf – commented on reviewing the finished product, and including a special meeting for the Council with finished slides. Marcie agreed.

Ulf asked for the date of the next meeting. Brad's team will work on what the members provided at this meeting, and the membership was invited to continue providing input on the initiatives. Ryan suggested March 6 for the next RAAC meeting. **Ulf asked that Barnard Dunkelberg & Co. provide a short progress report on what has been completed by the end of February, and leave the date open for the next meeting.**

Meeting adjourned at 7:17pm

Renton Airport Advisory Committee

RAAC Members Present (01.31.2012)

RAAC Members Absent (01.31.2012)

Marleen Mandt

Mark Hancock

Jennifer Ann Rutkowski

Richard Siers

Matthew Devine

Michael Krohn

Lee Chicoine

Robert Moran

Ben Johnson

John Middlebrooks

Wes McKechnie

Michael O'Leary

Chuck Kegley

Todd Banks (out of town)

Diane Paholke

Robert Brahm

Ulf Goranson

Jesse Uman

Keith Searles

Steve Carlson

Robert Dempster

Karen Stemwell

Al Banholzer

Mike Cero

KC (Harold) Jones

Ryan Zulauf

Jonathan Wilson

Susan Campbell-Hehr

Steve Rybolt (Seatac)

Janelle Barrilleaux